



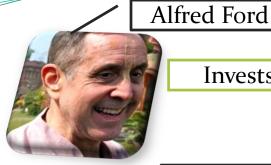
# SARCO's Excellence in

**Systems & Process Assessment** 



SESPA rejuvenates your Business Systems & Processes in terms of: (a) Relevance; (b) Effectiveness; (c) Efficiency; (d) ROI; (e) Scalability

## **Consider this!!!**



Invests 1 cr

Reviews DAILY

Smart Bizman

Alfred Neuman



Invests 1 cr

Business Systems Management

Business

Reviews ???

??? Bizman?

#### ...THE COLOUR OF MONEY IS THE SAME!!!

Just as you would continuously review the status of your Investment in Plant & Machinery etc; it makes prudent Business sense to *periodically review your* **Investments in Business Systems** 



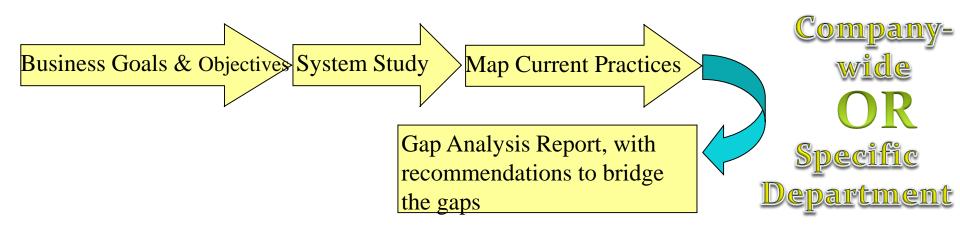
## This is where



comes in....



#### The **SESPA** Process



Our Business Systems expertise *spanning over 30 years* has enabled us to create a *Six Point Checklist* (soon to be patented), against which we test all your processes. *Six ticks for a process means you have a winner! We partner with you till you ACHIEVE & SUSTAIN Six Ticks for ALL YOUR CRITICAL PROCESSES!* 



## **Sample Process Coverage**

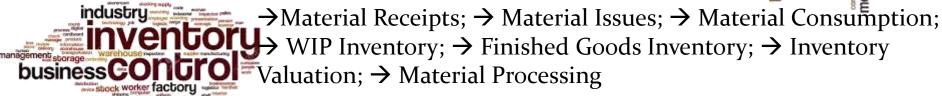
→Accounts Receivable; → Accounts Payable; →Risk Assessment and Management; → Cash Management; → Expenses

Management; → Financial Statements;

→ Tax Compliances etc

→ Requisitioning Process; → Purchase Orders; → Vendor ManageMent; → Contracts Management; → Negotiation; → Expense Procurement





The above are simply illustrations...we cover ALL critical processes across ALL Departments...whether you are in Manufacturing, or Retail or Healthcare or...

### **Options**

Basic

- Quick Scan
- Select ANY 3 processes from the bouquet of processes

- Accounting: → Payment Processing; → Bank Receipts;
   → Purchase Bill Booking; → Expenses Booking; → Cash Management
- Procurement: → Vendor Selection; → Requisition
   Generation; → Raising Purchase Orders
- Sales: → Sales Order Handling; → Raising Quotations; →
   Invoice Preparation
- HR: → Employee On-boarding; → Performance Reviews;
   → Salary Payments
- Inventory: → Goods Inwarding; → Storage Plans; →
   Issue of Materials; → Job Working



- Enterprise-wide Coverage
- Covers ALL significant processes identified in Terms of Engagement
- Deep System Scan



### **Deliverables** (Example: 20-50 Crore Co; 1 HO+2 Locations; < 50 employees)

The example given (20-50cr Company etc is illustrative. We have fabulous Solutions for Start-ups, smaller Companies and we have performed for Companies having a turnover in excess of 800 Crores!).

Deliverable	Content	Timeline
Activity Mapping Report	*Right Person for the Right Job issues; *Redundancies in Operations; *Duplication of Effort; *Collaborative / Team Working Issues; *Undue Person Dependencies; *Parallel Systems in place (to be rooted out!)	Within 3 months of commencement
System Study Report, with Gap Analysis	Gaps identified in terms of:  * Functional Areas:  * System V Existing Requirements  * System V User Awareness  * System V Best Practices  * Non Functional Areas:  * Availability and Reliability  * Data / Information Quality and Security  * Future Readiness including Upgradability /  Scalability  * Risk in terms of Compliances, Redundancies  and Dependability  With Recommendations and Roadmaps for Improvement	

### Where do we go from here?

#### **SEMOPS**

(SARCO's Excellence in Mastering & Optimising Processes & Systems)

#### **SHREP**

(SARCO's Human Resources Excellence Package)

SESPA

#### **BEAT**

(Business Energising, Actuating and Transformation)

#### CEP

(SARCO as your Corporate Excellence Partner)

Organisation / Department Manuals Policies, Procedures, Standards, Guidelines, Continuous Improvement, Review Mechanisms

Employee Handbook, HR Policies and Guidelines, Organisation Chart, Roles, Responsibilities and Authorities (RRA) Matrix, KPI's, Rewards Mechanism

#### SESPA+SEMOPS+SHREP

Strategic Planning+BEAT+Finance Services (Internal Audit, MIS, Taxation (Income Tax+GST), Compliances)

We are also with you should you require significant Software Development. We could either develop the Software for you, or assist you in procuring the Software by preparing the Request For Quote (RFQ) document; Short-listing Vendors; Finalising the Solution & Implementation Support (This is taken as a separate assignment.)

For SARCO - SIZE does not matter; Industry does not matter!!!

# The SARCO Assurance

Partnering with us will give you the

## COMPETITIVE ADVANTAGE

you dreamt of!!!

So you enjoy
SUSTAINABLE
GROWTH & PROFITS



## **THANK YOU!**

We look forward to a long and mutually rewarding association with you!



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